

Revised: March 2024

Background

Section 61 of the Alberta Education Act states that, "A board shall ensure that the Canadian flag and the Alberta flag are displayed at each school operated by the board." The Alberta Government has additional flag etiquette suggestions which can be found [here](#).

Procedures

1. When the provincial flag is flown in display with one or more other flags, the order of precedence is:
 - a. Canadian flag
 - b. Other national flag (for example, visit of ambassador or high commissioner)
 - c. Alberta flag
 - d. Other geographical representation
2. As per the Act, only Canadian and Albertan flags are flown at CTR schools, and other organizations, events, and causes may be recognized by other means with the approval of the Principal.
3. Flags are flown at the half-mast position as a sign of mourning or in observance of a special day. To half-mast a flag, the flag is brought to the half-mast position by first raising it to the masthead and immediately lowering it slowly to the half-mast position. The flag should be raised again to the top before lowering for the day. The Alberta Protocol Office issues public notices to stakeholders on half-masting occasions and suggested duration of observance. Flags shall be flown at half-mast at all Government of Alberta sites from the notice of death to sunset on the day of the funeral on the death of:
 - a. the Sovereign
 - b. immediate members of the Royal Family
 - c. current and former Governors General
 - d. current and former Prime Ministers
 - e. current and former Lieutenant Governors of Alberta
 - f. current and former Premiers of Alberta

Half-masting for Mourning. Flags are flown at the half-mast position as a sign of mourning. On occasions requiring that one flag be flown at half-mast, all flags flown together should also be flown at half-mast. Flags will only be half-masted on those flagpoles fitted with halyards and pulleys. Refer to information on the [Government of Canada](#) website.

4. In addition to the dignitaries delineated in section 2, Christ The Redeemer (CTR) Catholic Schools may decide to fly flags at half-mast as a symbol of respect on the death of other state dignitaries or other person(s) of national or international stature.

5. The Superintendent, or designate, may direct school principals and other supervisors of CTR Catholic's buildings when to fly the Canadian Flag and the Alberta Flag at half-mast.
6. When a death occurs within CTR Catholic, a faith-based response such as prayers or liturgies is preferred and half-masting should be avoided.
7. Half-masting by a school or by CTR Catholic will be considered to reflect a local context that has been approved by the Superintendent or designate.